



# Summer Program Staff

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## JOB DESCRIPTION

### **General Responsibilities:**

To support Montlure's mission by creating and living in a Christian community with campers and staff. Provide care for campers through the behavior of a Christian role model by creating an environment that accepts them for who they are, and care for them spiritually, mentally and physically. When not assigned to campers, Program Staff may be assigned to other duties as needed. The roles of Program Staff range from Counseling a group of campers at Overnight or Traveling Day Camps, being lead Recreation staff, or helping out in the kitchen. Assignments will be given prior to the start of Summer. All Program staff will assist in directing and mentoring volunteer counselors.

This is a seasonal position.

**Responsible To:** Montlure Camp Director and Overnight Program Director; Accountable to the council of the Montlure Presbyterian Properties, Inc.

### **Responsibilities:**

1. Welcome all campers each day of the week and creating a Christian Community to live in that is welcoming, open, and creates lasting relationships
2. Work alongside all other staff living in Christian Community that creates lasting relationships
3. Lead small group Bible study along with other volunteer staff that feeds campers spiritually and at their appropriate age level (with training)
4. Lead games and activities when assigned (with training)
5. Assist in directing, oversight, and mentoring of summer volunteer counselors
6. Use first aid when needed, and handle emergency situations quickly and calmly
7. Discipline behaviors with love and consistency
8. Provide an environment at all times for campers to ask questions and grow deeper in their faith
9. Follow all Montlure policies and ACA standards (with training)
10. Attend Staff-Training in May, and arrive early to camp weeks stated in term dates [of contract].

### **Qualifications:**

1. Have a relationship with Jesus Christ and a passion to share God's love in all that you do
2. Possess the strength, endurance, and patience to maintain oversight of campers in a 24 hour residence camp, or an extremely fast paced Day Camp, by working and being on alert for long hours
3. Ability to stay focused and work non-traditional hours to make certain the job is well done
4. Be physically able to maintain energy through rigorous games and activities, and the ability to work and live in a rustic camp environment, on the floor of churches, and in varying weather conditions.
5. Possess the visual and auditory skills to identify and respond to environmental and other hazards related to camp activities
6. Have high energy, loving kindness, positivity, and patience with campers at all times
7. Be a team player
8. Ability to multitask, lead Bible studies, activities, and games
9. Have some experience working with kids/youth
10. Flexibility and adaptability to a fluid program that can change for various community needs
11. Completion of minimum training requirements, submission of health history and criminal background check, and hold First Aid and CPR certification prior to first day of camp

12. Must be at least 18 years old