

Responsibilities of all Montlure Staff

1. Set the tone for the summer by creating a real sense of Christian community;
2. Possess a growing, searching, tolerant Christian faith that guide's one's daily life;
3. Provide a safe environment for all campers and staff at all times,
4. Work as a team;
5. Treat each camper and staff member as a treasured child of God;
6. Be flexible and adaptable when necessary;
7. Follow camp policies and procedures at all times;
8. Be a positive role model who each camper can respect and look to for support, understanding, and care;
9. Substitute for other staff members when asked and where appropriate;
10. Provide support and encouragement to all staff; and
11. Follow camp protocols for accidents and emergencies.

Montlure Head Counselor Position Description (1/21/15)

The Montlure Counselor plans, works, plays, worships, and grows with their campers as they strive to build a Christ-centered community of trust, openness, and sharing. The Montlure Counselor is a positive role model for each camper, one to whom the camper can look to for friendship, a listening ear, support, encouragement, understanding, and care. The Montlure Counselor serves with a loving attitude, and a willingness to create an atmosphere and opportunities to know Jesus Christ as they grow spiritually, physically, emotionally and socially together.

Responsible To:

The Montlure Executive Director

Employment Period:

May 26, 2015 to July 2, 2015 living on-site at Montlure with the potential of working through July 22, 2015 leading traveling day camps.

Minimum Qualifications:

- A Growing Christian;
- Able to work cooperatively with others;
- 20 years of age or older;
- Completion of the minimum training requirements prior to the first day of camp;
- Submission of a health history record and examination form prior to the first day of camp;
- Be willing to submit to a criminal background check; and
- Must hold current First Aid and CPR certifications or be able to obtain before the start of camp.

Expectations:

1. Work to achieve the program/theme goals of the Montlure Executive Director;

2. Model and teach appropriate environmental and stewardship practices;
3. Establish honest and open lines of communication with co-counselors and other staff members;
4. Open oneself to the formation of a Christian community amongst staff;
5. Pitch in with enthusiasm and good humor to do whatever task needs to be done.

Specific Responsibilities:

1. **Lead and supervise volunteer counselors;**
2. Live with a group of campers on a 24-hour basis and provide supervision and behavior management in the cabins, program areas and in the dining hall;
3. Assist in the planning and implementation of group activities;
4. Unless on a scheduled break, remain with assigned group of campers at ALL times;
5. Guide activities for the week, including campers in the decision making process;
6. Lead activities for campers of all abilities related to art, music, recreation, archery, low ropes, nature hikes, and team building;
7. Relate to each camper to ensure their adjustment to camp and participation in camp activities;
8. Encourage respectful, inclusive social interactions between campers;
9. Assist with camper personal care as needed, including providing verbal prompts and instruction;
10. Report health problems to the camp Health Manager and/or Executive Director when appropriate;
11. Demonstrate to campers and staff your faith in Christ and supportive attitude through your behavior;
12. Teach campers to take responsibility and provide leadership opportunities for them;
13. Interpret and enforce all safety and health regulations outlined in the manual and provide medical attention for each camper as directed by the written procedures; and
14. Be willing to learn from, have fun and laugh with campers!
15. Be willing to help start a pilot program of running several week long day camps at participating churches.

Practical and Physical Requirements:

- Able to work and live in a rustic camp environment at high altitude (8,500 feet) with daily exposure to varying weather conditions;
- Able to respond physically and emotionally to first-aid and emergency situations including fire evacuation;
- Possess the strength, endurance and patience to maintain oversight of campers in a 24 hour residence camp; and
- Possess the visual and auditory skills to identify and respond to environmental and other hazards related to camp activities.
- Possess the ability to be flexible and willingness to be a part of new programming for Montlure's ministry.